Indigenous Grant Recipient Information
Reporting tool for the Indigenous grant provided by Alberta Municipal Affairs.

Library Board
Provide the legal name of the library board as set out in the *Libraries Act.*

	Name of Library Board
	Northern Lights Library Board

Contacts

	Name	Email	Phone	Alternate Phone
Respondent	Jessica Morris	jmorris@nlls.ab.ca	780 614 5342	
Indigenous Liaison	NA	NA	NA	

System/Library Information

Reserves and Settlements within Service Area
List all reserves and settlements that the library/system provides service to.

	Reserves and Settlements within Service Area
	Alexander First Nation Beaver Lake Cree Nation Cold Lake First Nations Saddle Lake First Nation (includes Whitefish (Goodfish) Lake First Nation) Kehewin Cree Nation Heart Lake First Nation Frog Lake First Nation Buffalo Lake Metis Settlement Elizabeth Metis Settlement Fishing Lake Metis Settlement Kikino Metis Settlement

Library Awareness
Report the number of activities that promoted awareness of library services to Indigenous communities (e.g. trade shows, open house, participation in community nights).

	Library Awareness
	138

Partnerships Created

List all of the organizations partnered with to provide services. This can include Indigenous organizations or non-Indigenous organizations and can include system or local library/branch partnerships.

	Partnerships Created
	Reconciliation St. Paul Blue Quills Social Work Program Blue Quills Aboriginal Head Start Pakan School in Goodfish Nekinan Smoky Lake FCSS Elizabeth Metis Settlement School Portage College "Cold Lake Native Friendship Centre Cold Lake First Nations LeGoff School at Cold Lake First Nations LICA - Lakeland Industry & Community Association Elizabeth Metis Settlement Elizabeth School Amisk Community School Kohls School KMS Family Resource Network

Meetings with Stakeholders for Indigenous Service

List any notable engagement sessions and/or meetings attended.

	Meetings with Stakeholders for Indigenous Service
	Reconciliation St. Paul Meeting with Indigenous Stakeholders Meeting with Fishing Lake Metis Settlement, Buffalo Lake, Elizabeth Metis Settlement Councils Frog Lake Community Engagement Interagency meeting at Elizabeth Metis Settlement - Meeting with Principal of Elizabeth School at EMS - Meeting with Principal of LeGoff School at CLFN - Meeting with Daniel Mclaughlin, Communications, Information and Technology Coordinator at Cold Lake First Nations Meeting with Agnes Gendron, Executive Director of Cold Lake Native Friendship Centre PLSB Indigenous library liaison meetings

PD/Cultural Training Opportunities for Board and Staff

List all Indigenous cultural training or professional development opportunities in which the board or staff participated.

	PD/Cultural Training Opportunities for Board and Staff
	"April 2023 - Indigenous knowledge in digital spaces webinar Sept. 2023 - Collection management webinar Sept. 2023 - Truth and Decolonization online webinar Oct. 2023 - Connecting children to Nature through Indigenous Teachings webinar Nov. 2023 - Stronger Together Library Conference Nov. 2023 - Leading from any position webinar Jan. 2024 - Voices of The Land - online training"

Service Personnel Hours

Paid and unpaid staff that worked at the system/library on Indigenous initiatives during the reporting period. Do not include hours of work for outreach locations.

	# Employees	Total Hours/Yr
MLIS or Equivalent	2	200.00
Other University Degree	1	400.00
Library Technician	0	0.00
Library Operations Certificate	0	0.00
Other Tech/College Diploma	0	0.00
Other	1	40.00
Total Employees	4	640.00

Indigenous Content Programs in Municipal Libraries

Please list any programs run in municipal libraries/branches that included content about Indigenous matters, such as arts, culture, history, and language learning.

A library program is a pre-planned, coordinated event that: is hosted/presented by the public library; is set for a designated time and place; has a defined purpose; has library resources dedicated for it; may involve a registration process and/or some promotion of the event.

Programs	Program Content
7	Truth and Reconciliation Day: On September 30, St. Paul Library handed out 'Every Child Matters' temporary tattoo along with information on local reconciliation events that are happening around the area. History of Cree Language Art Gallery for National Indigenous History Month Books and Bannock at the Tipi with a wildlife discovery presentation Special display at the library in commemoration of Orange Shirt Day and National Day of Truth and reconciliation Bullying Presentation Ribbon Skirt Making

Circulation of Materials to Users Residing in Indigenous Communities

If the ILS can retrieve the information (via postal code or the "Where they live" field), report the number of items circulated directly to library users from reserves or settlements. Include all items that are charged out for use, whether the use is inside or outside the library. Do not include interlibrary loans loaned to other libraries. If this information cannot be retrieved, please check "N/A" for not applicable.

Total Circulation
1,527

Interlibrary Loan to Library Users Residing on Reserve or Settlement

Please provide any information you have about interlibrary loan borrow or loan requests to library users from reserves/settlements. If this information cannot be retrieved, please check "N/A" for not applicable.

Interlibrary loan is the loan of a library item (or items) from the collection of one library to another library in order to fill a request for a library user. Providing a substitute for the requested item (e.g. a photocopy) is also considered to be an interlibrary loan.

Items Borrowed	Items Lent
6	n.a.

Cardholders from Indigenous Communities

Report the number of active cardholders (active cardholders are those whose cards have not expired).

Note: If your library offers family cards and provides only one card/one user account per family (which is shared among all family members), multiply the number of family cards by 3.1. If all members of a family receive their own card and have their own user record, do not multiply by 3.1.

Total Cardholders
2,065

Outreach

Fill this section out **ONLY** if your library/system provides outreach services (in the form of programming, training, or circulation of books) on First Nation reserves and/or Metis Settlements.

If your library/system does not, please go to the Accomplishments and Comments section.

Outreach Hours of Service

List outreach locations, number of visits (i.e. weekly, monthly, one-time, etc). If outreach visits are frequent and recurring, please list the regular open hours for programs/service.

This section uses 'repeating rows' - which enables respondents to enter in an unlimited number of data lines. When the mouse cursor is placed in the 'name of resource' field, a new row will automatically be created below, enabling an unlimited amount of entries. Rows (except for the bottom one) can be deleted by clicking the red X to the right of the row.

Summary	7	113
	Outreach - Location	Outreach - Number of Visits
	Author Visits	2
	Library Training	2
	Soup& Bannock Pop-up (weekly)	48
	Heart Lake School Visits	12
	Family Resource visits	24

Facilities

Explain what type of facility(ies) the outreach library service is operating in e.g. Band office, school, community centre, etc.

	Facilities
	Schools, Main Hall, Elders Centre, Seasonal Markets, Family Resource Centre

Door Counts/Library Usage for Outreach Locations

	In Person Visits	Count Method (In Person Visits)
	1,125	Actual Count

Outreach Service Personnel Hours

Paid and unpaid staff that worked at outreach locations during the reporting period.

Staff

Report qualifications and the number of all paid staff (full and part time) who work at outreach locations. Report the total number of employees (i.e. "live bodies") and the total hours worked in the reporting year.

	# Employees	Total Hours/Yr
MLIS or Equivalent	0	0.00
Other University Degree	1	310.00
Library Technician	0	0.00
Library Operations Certificate	0	0.00
Other Tech/College Diploma	0	0.00
Other	4	265.00
Total Outreach Employees	5	575.00

Collections/Resources

These are dedicated materials for direct public library service on reserves/settlements.

Print Items

Report on the number of print items specific to the outreach collection.

Number of Print Items
95

Non-Print Items

Report on the number of non-print items specific to the outreach collection.

Total Non-Print Items
42

Reference Transactions from Outreach Users

A reference transaction is an encounter between a library user and the library staff which involves an attempt to supply factual or bibliographic information requiring knowledge, use, recommendation, or interpretation of an information source or bibliographic tool. It includes informal technology training sessions, such as how to use email, demonstrating a URL or how to print a document. It does NOT include a directional or administrative question. Report the number of reference transactions for the reporting year (either from an actual count or 1 outreach visit x total number of visits in the reporting year to provide an estimate). ** Anyone who receives service on reserve or settlement.

Total Reference Transactions	Count Method
198	Actual count

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Programs in Outreach Locations

A library program is a pre-planned, coordinated event that is hosted/presented by the public library; is set for a designated time and place; has a defined purpose; has library resources (staff time, money, etc.) dedicated to it an may involve a registration process and/or some promotion of the event

Total Number of Programs	Total Number of Participants
18	238

Card Fees at Outreach Locations

Indicate **YES** or **NO** if card fees are charged.

Do you charge card fees?	If yes, please provide a breakdown
No	0

Electronic Performance Measures

For outreach to reserve or settlement only.

Public Access Computer Use

Report the number of separate times each public workstation was in use for the reporting year and indicate if it was an actual count or an estimate (1 outreach session worth of tracking x number of times outreach library is available throughout the reporting year).

Public Access Computer Use	Count Method
0	

Printing, Faxing, Photocopying Services

Report on usage, if applicable.

Printing, Faxing, Photocopying Services

E-Resources

List any e-resources that have been requested at outreach locations.

E-Resources Requested
Hoopla, Libby

Accomplishments and Comments

Provide your comments below. Please do not paste in text from a Word document as LibPAS is not compatible with Word formatting.

	Accomplishments	Comments
	"The Art Contest hosted during Indigenous History Month was well accepted by the schools located at Indigenous communities (EMS and CLFN). The 58 children who participated, created beautiful pieces, showcasing the Indigenous Culture. It was a great experience and both schools are interested in future partnerships with the library. With the Books and Bannock event we created awareness of the variety of items for all ages that the library has available in the Indigenous Collection. The wildlife presentation by LICA also attracted public who were able to visit the Tipi, browse the collection and enjoy Bannock. During this report period (April 2023 to Jan 2024) we served a total of 673 visitors at Pop Up library locations and a total of 380 items circulated. We continued adding new titles to our Indigenous Collection at both branches."	BLMS is extremely happy to be partnering with us on their Stay and Play program and other community events.