NORTHERN LIGHTS LIBRARY SYSTEM
Financial Statements
For the Year Ended December 31, 2022

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards for government not-for-profit organizations. The responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibility for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded, and financial records are properly maintained to provide reliable information for the preparation of the financial statements.

The elected Board of Directors of the Northern Lights Library System are composed entirely of individuals who are neither management nor employees of the Library System. The Board carries out their responsibility principally through its Audit Committee. The Audit Committee has the responsibility of meeting with management and the external auditors to discuss the internal controls over the financial reporting process, auditing matters, and financial reporting issues. The Audit Committee is also responsible for the appointment of the Library System's external auditors.

Metrix Group LLP, an independent firm of Chartered Professional Accountants, is appointed by the Board of Directors to audit the financial statements and to report directly to them. The external auditors have full and free access to and meet periodically and separately with the internal audit staff, other management staff, and the Audit Committee and management to discuss their audit findings.

| James MacDonald, Executive Director | Terri Hampson, Finance Officer |
|-------------------------------------|--------------------------------|

Elk Point, Alberta February 24, 2023



INDEPENDENT AUDITORS' REPORT

To the Members of Northern Lights Library System

Opinion

We have audited the financial statements of Northern Lights Library System (the Library System), which comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Library System as at December 31, 2022, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Library System in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the information included in the *Annual Report*, but does not include the financial statements and our auditors' report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Library System's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Library System or to cease operations, or has no realistic alternative but to do so.

(continues)



Independent Auditors' Report to the Members of Northern Lights Library System (continued)

Those charged with governance are responsible for overseeing the Library System's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
 fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
 evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
 a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may
 involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal
 control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
 that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of the Library System's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Library System's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Library System to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Edmonton, Alberta February 24, 2023

NORTHERN LIGHTS LIBRARY SYSTEM Statement of Financial Position As at December 31, 2022

| | | 2022 | | 2021 |
|--|----------|-----------|----|-----------|
| ASSETS | | | | |
| CURRENT | | | | |
| Cash and cash equivalents | \$ | 2,225,408 | \$ | 2,550,569 |
| Accounts receivable (Note 2) | | 22,329 | • | 23,144 |
| Goods and Services Tax recoverable | | 37,560 | | _ |
| Prepaid expenses | | 149,269 | | 109,313 |
| | | 2,434,566 | | 2,683,026 |
| TANGIBLE CAPITAL ASSETS (Note 4) | | 2,031,644 | | 2,184,374 |
| | \$ | 4,466,210 | \$ | 4,867,400 |
| | <u>Ψ</u> | 4,400,210 | Ψ | 4,007,400 |
| LIABILITIES | | | | |
| CURRENT | | | | |
| Accounts payable and accrued liabilities | \$ | 108,587 | \$ | 79,863 |
| Goods and Services Tax payable | | - | · | 6,685 |
| Vacation payable | | 26,541 | | 28,786 |
| Deferred contributions - allocation (Note 7) | | 93,150 | | 121,315 |
| Deferred contributions - other (Note 8) | | 307,426 | | 310,932 |
| | | 535,704 | | 547,581 |
| DEFERRED CONTRIBUTIONS - TANGIBLE CAPITAL | | | | |
| ASSETS (Note 9) | | 1,058,348 | | 1,101,033 |
| | | 1,594,052 | | 1,648,614 |
| NET ACCETO | | | | |
| NET ASSETS Invested in tangible capital assets - internally restricted | | 973,296 | | 1,083,341 |
| Unrestricted | | 1,898,862 | | 2,135,445 |
| 555563 | | .,000,004 | | _, |
| | | 2,872,158 | | 3,218,786 |
| | \$ | 4,466,210 | \$ | 4,867,400 |
| | | · · · | | |

ON BEHALF OF THE BOARD Director Director

NORTHERN LIGHTS LIBRARY SYSTEM Statement of Operations For the Year Ended December 31, 2022

| Salaries, wages and benefits | | | | | | | |
|--|---|----|-----------|----|-------------|----|------------|
| Provincial grants (Note 3) | | | 2022 | | 2022 | | 2021 |
| Provincial grants (Note 3) | DEVENUE | | | | | | |
| Municipal levies | | ф | 926 909 | ¢ | 1 202 674 | Ф | 1 250 124 |
| Library board levies (Note 5) | | Φ | | Ą | | Ф | |
| Reimbursements (Note 5) 1,000 149,515 116,954 Interest 116,954 Interest 22,000 64,349 20,148 Amortization of deferred contributions - tangible capital assets (Note 9) - 42,685 42,686 Annual conference 15,000 16,784 42,686 42,000 Myrnam revenue - 15,721 9,462 Office rental - 10,000 - 10,772 9,462 Office rental - 10,000 - 10,774 7,2 | | | | | | | |
| Interest | | | | | • | | |
| Amortization of deferred contributions - tangible capital assets (Note 9) - 42,685 42,686 Annual conference 15,000 16,784 2,500 Myrnam revenue - 15,721 9,462 Office rental - 10,000 - 10,676 e rental - 10,000 6,875 4,740 Reading programs 8,000 1,617 924 Non-resident fees 1,500 - 600 Reserve transfer 348,736 | · · · · · · · · · · · · · · · · · · · | | | | | | |
| Annual conference 15,000 16,784 2,500 Myrmar revenue - 15,721 9,462 Office rental - 10,000 - | Amortization of deferred contributions - tangible | | 22,000 | | | | |
| Myrnam revenue - 15,721 9,462 Office rental - 10,000 - Office sales 4,000 6,875 4,740 Reading programs 8,000 1,617 924 Non-resident fees 1,500 - 600 Reserve transfer 348,736 - - 2,707,748 3,451,395 3,381,650 EXPENSES Salaries, wages and benefits 1,717,349 1,815,027 1,682,980 Bibliographic services - 510,551 428,561 Transfer payments (Note 6) - 337,725 335,141 Public services 142,000 177,551 166,581 Contracts and vendor services 153,000 1771,711 157,129 Information technology 108,000 171,416 137,592 Amortization of tangible capital assets - 152,730 163,328 Indigenous project 53,367 118,521 159,789 Reimbursements 180,000 10,892 9 | • | | 15,000 | | | | |
| Office rental Office sales 4,000 (Restore transfer) 10,000 (Restore transfer) - 10,000 (Restore transfer) - 10,000 (Restore transfer) - 4,740 (Reading programs) 4,740 (Reading programs) 4,740 (Reading programs) - 600 (Restore transfer) - 600 (Restore transfer) - 600 (Restore transfer) - <td></td> <td></td> <td>15,000</td> <td></td> <td></td> <td></td> <td></td> | | | 15,000 | | | | |
| Office sales 4,000 6,875 4,740 Reading programs 8,000 1,617 924 Non-resident fees 1,500 - 600 Reserve transfer 348,736 - - EXPENSES - 2,707,748 3,451,395 3,381,650 EXPENSES - 510,551 428,980 Bibliographic services - 510,551 428,561 Transfer payments (Note 6) - 337,725 335,141 Public services 142,000 177,551 166,581 Contracts and vendor services 153,000 171,771 157,129 Information technology 108,000 171,416 137,594 Amortization of tangible capital assets - 152,730 163,328 Indigenous project 53,367 118,521 159,789 Reimbursements 180,000 171,416 137,9789 Administration and finance 163,400 73,149 85,738 Delivery, freight and express 48,000 72,428 <td< td=""><td></td><td></td><td>-</td><td></td><td></td><td></td><td>9,462</td></td<> | | | - | | | | 9,462 |
| Reading programs | | | 4.000 | | | | - 4.740 |
| Non-resident fees 1,500 - 600 | | | | | • | | |
| Reserve transfer 348,736 | | | | | 1,617 | | |
| 2,707,748 3,451,395 3,381,650 | | | | | - | | 600 |
| Salaries, wages and benefits | Reserve transfer | | 348,736 | | - | | - |
| Salaries, wages and benefits 1,717,349 1,815,027 1,682,980 Bibliographic services - 510,551 428,561 Transfer payments (Note 6) - 337,725 335,141 Public services 142,000 177,551 166,581 Contracts and vendor services 153,000 171,771 157,129 Information technology 108,000 171,416 137,594 Amortization of tangible capital assets - 152,730 163,328 Indigenous project 53,367 118,521 159,789 Reimbursements 180,000 100,892 99,719 Administration and finance 163,400 73,149 85,738 Delivery, freight and express 48,000 72,428 48,256 Repairs and maintenance 52,000 59,731 61,685 Board 37,800 42,511 43,662 Utilities 30,000 31,582 30,544 Myrnam expenses 11,332 12,339 9,462 Insurance 11,500 12,072 11,323 2,707,748 3,859,996 3,621,4 | | _ | 2,707,748 | | 3,451,395 | | 3,381,650 |
| Bibliographic services - 510,551 428,561 Transfer payments (Note 6) - 337,725 335,141 Public services 142,000 177,551 166,581 Contracts and vendor services 153,000 171,771 157,129 Information technology 108,000 171,416 137,594 Amortization of tangible capital assets - 152,730 163,328 Indigenous project 53,367 118,521 159,789 Reimbursements 180,000 100,892 99,719 Administration and finance 163,400 73,149 85,738 Delivery, freight and express 48,000 72,428 48,256 Repairs and maintenance 52,000 59,731 61,685 Board 37,800 42,511 43,662 Utilities 30,000 31,582 30,544 Myrnam expenses 11,332 12,339 9,462 Insurance 11,500 12,072 11,323 2,707,748 3,859,996 3,621,492 | EXPENSES | | | | | | |
| Transfer payments (Note 6) - 337,725 335,141 Public services 142,000 177,551 166,581 Contracts and vendor services 153,000 171,771 157,129 Information technology 108,000 171,416 137,594 Amortization of tangible capital assets - 152,730 163,328 Indigenous project 53,367 118,521 159,789 Reimbursements 180,000 100,892 99,719 Administration and finance 163,400 73,149 85,738 Delivery, freight and express 48,000 72,428 48,256 Repairs and maintenance 52,000 59,731 61,685 Board 37,800 42,511 43,662 Utilities 30,000 31,582 30,544 Myrnam expenses 11,332 12,339 9,462 Insurance 11,500 12,072 11,323 2,707,748 3,859,996 3,621,492 DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS | Salaries, wages and benefits | | 1,717,349 | | 1,815,027 | | 1,682,980 |
| Public services 142,000 177,551 166,581 Contracts and vendor services 153,000 171,771 157,129 Information technology 108,000 171,416 137,594 Amortization of tangible capital assets - 152,730 163,328 Indigenous project 53,367 118,521 159,789 Reimbursements 180,000 100,892 99,719 Administration and finance 163,400 73,149 85,738 Delivery, freight and express 48,000 72,428 48,256 Repairs and maintenance 52,000 59,731 61,685 Board 37,800 42,511 43,662 Utilities 30,000 31,582 30,544 Myrnam expenses 11,332 12,339 9,462 Insurance 11,500 12,072 11,323 2,707,748 3,859,996 3,621,492 DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS - (408,601) (239,842 OTHER INCOME (EXPENSES) | | | - | | 510,551 | | 428,561 |
| Contracts and vendor services 153,000 171,771 157,129 Information technology 108,000 171,416 137,594 Amortization of tangible capital assets - 152,730 163,328 Indigenous project 53,367 118,521 159,789 Reimbursements 180,000 100,892 99,719 Administration and finance 163,400 73,149 85,738 Delivery, freight and express 48,000 72,428 48,256 Repairs and maintenance 52,000 59,731 61,685 Board 37,800 42,511 43,662 Utilities 30,000 31,582 30,544 Myrnam expenses 11,332 12,339 9,462 Insurance 11,500 12,072 11,323 2,707,748 3,859,996 3,621,492 DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS - (408,601) (239,842 OTHER INCOME (EXPENSES) Deferred allotment - 36,223 20,438 Gain on disposal of tangible capital assets - 25,750 - | Transfer payments (Note 6) | | - | | 337,725 | | 335,141 |
| Information technology | Public services | | 142,000 | | 177,551 | | 166,581 |
| Amortization of tangible capital assets | Contracts and vendor services | | 153,000 | | 171,771 | | 157,129 |
| Indigenous project | Information technology | | 108,000 | | 171,416 | | 137,594 |
| Reimbursements | Amortization of tangible capital assets | | - | | 152,730 | | 163,328 |
| Reimbursements | | | 53,367 | | 118,521 | | 159,789 |
| Administration and finance Delivery, freight and express Repairs and maintenance Board Utilities Myrnam expenses Insurance DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS OTHER INCOME (EXPENSES) Deferred allotment Gain on disposal of tangible capital assets Loss on foreign exchange A8,000 73,149 85,738 48,000 72,428 48,000 59,731 61,685 63,000 31,582 30,544 42,511 43,662 30,000 31,582 30,544 Myrnam expenses 11,332 12,339 9,462 11,500 12,072 11,323 2,707,748 3,859,996 3,621,492 - (408,601) (239,842 - (416,616) - (416) - (416) - (416) | | | 180,000 | | 100,892 | | 99,719 |
| Delivery, freight and express 48,000 72,428 48,256 Repairs and maintenance 52,000 59,731 61,685 Board 37,800 42,511 43,662 Utilities 30,000 31,582 30,544 Myrnam expenses 11,332 12,339 9,462 Insurance 11,500 12,072 11,323 2,707,748 3,859,996 3,621,492 | Administration and finance | | | | | | |
| Repairs and maintenance 52,000 59,731 61,685 | Delivery, freight and express | | | | | | |
| Board 37,800 42,511 43,662 30,000 31,582 30,544 Myrnam expenses 11,332 12,339 9,462 11,500 12,072 11,323 2,707,748 3,859,996 3,621,492 3,621,492 3,859,996 3,621,492 3,621,492 3,859,996 3,621,492 3,859,996 3,621,492 3,859,996 3,621,492 3,859,996 3,621,492 3,621,492 3,859,996 3,8 | | | | | | | |
| Utilities 30,000 31,582 30,544 Myrnam expenses 11,332 12,339 9,462 Insurance 11,500 12,072 11,323 2,707,748 3,859,996 3,621,492 DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS - (408,601) (239,842 OTHER INCOME (EXPENSES) - 408,601) (239,842 OTHER INCOME (EXPENSES) - 36,223 20,438 Gain on disposal of tangible capital assets - 25,750 - Loss on foreign exchange - - (416 - 61,973 20,022 | | | | | | | |
| Myrnam expenses 11,332 12,339 9,462 11,500 12,072 11,323 2,707,748 3,859,996 3,621,492 DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS | | | | | | | |
| 11,500 12,072 11,323 2,707,748 3,859,996 3,621,492 3 | Myrnam expenses | | | | | | |
| DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS - (408,601) (239,842 OTHER INCOME (EXPENSES) Deferred allotment Gain on disposal of tangible capital assets Loss on foreign exchange - (416) - 61,973 20,022 | · | | | | | | 11,323 |
| FROM OPERATIONS - (408,601) (239,842) OTHER INCOME (EXPENSES) - 36,223 20,438 Gain on disposal of tangible capital assets - 25,750 - Loss on foreign exchange - - (416) - 61,973 20,022 | | | 2,707,748 | | 3,859,996 | | 3,621,492 |
| FROM OPERATIONS - (408,601) (239,842) OTHER INCOME (EXPENSES) - 36,223 20,438 Gain on disposal of tangible capital assets - 25,750 - Loss on foreign exchange - - (416) - 61,973 20,022 | DEFICIENCY OF REVENUE OVER EXPENSES | | | | | | |
| Deferred allotment - 36,223 20,438 Gain on disposal of tangible capital assets - 25,750 - Loss on foreign exchange - (416) - 61,973 20,022 | | | - | | (408,601) | | (239,842) |
| Deferred allotment - 36,223 20,438 Gain on disposal of tangible capital assets - 25,750 - Loss on foreign exchange - (416) - 61,973 20,022 | OTHER INCOME (EVPENIOUS) | | | | | | |
| Gain on disposal of tangible capital assets Loss on foreign exchange - 25,750 - (416) - 61,973 20,022 | | | | | 00.000 | | 00.400 |
| Loss on foreign exchange (416) - 61,973 20,022 | | | - | | | | ∠0,438 |
| - 61,973 20,022 | | | - | | 25,750 - | | - (416) |
| | 2000 on foreign oxeriange | | | | | | |
| DEFICIENCY OF REVENUE OVER EXPENSES \$ - \$ (346,628) \$ (219,820) | | | - | | 61,973 | | 20,022 |
| | DEFICIENCY OF REVENUE OVER EXPENSES | \$ | - | \$ | (346,628) | \$ | (219,820) |

NORTHERN LIGHTS LIBRARY SYSTEM Statement of Changes in Net Assets For the Year Ended December 31, 2022

| | L | Inrestricted | ca | nvested in tangible apital assets - internally restricted | 2022 | 2021 |
|---|----|--------------|----|---|-----------------|-----------------|
| NET ASSETS - BEGINNING OF YEAR | \$ | 2,135,445 | \$ | 1,083,341 | \$ 3,218,786 | \$ 3,438,606 |
| Excess (deficiency) of revenue over expenses | | (346,628) | | - | (346,628) | (219,820) |
| Amortization of tangible capital assets | | 152,730 | | (152,730) | _ | - |
| Amortization of deferred contributions - tangible capital assets (Note 9) | _ | (42,685) | | 42,685 | - | <u>-</u> |
| NET ASSETS - END OF YEAR | \$ | 1,898,862 | \$ | 973,296 | \$ 2,872,158 | \$ 3,218,786 |

NORTHERN LIGHTS LIBRARY SYSTEM Statement of Cash Flows For The Year Ended December 31, 2022

| Purchase of tangible capital assets Proceeds on sale of tangible capital assets - (4,721) 25,750 25,750 (4,721) FINANCING ACTIVITY Proceeds from investments - 700,000 INCREASE (DECREASE) IN CASH FLOW CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR 2,550,569 1,866,654 | | | 2022 | | 2021 |
|--|---|----|-----------|----|-----------|
| Deficiency of revenue over expenses 1346,628 \$ (219,820) Items not affecting cash: | | | | | |
| Items not affecting cash: | | • | (346 628) | Φ. | (210 820) |
| Gain on disposal of tangible capital assets | | Ψ | (340,020) | Ψ | (219,020) |
| Amortization of deferred contributions - tangible capital assets (Note 9) (42,685) (42,686) (262,333) (99,178) Changes in non-cash working capital: Accounts receivable Accounts receivable Prepaid expenses (39,956) 19,543 Goods and Services Tax recoverable (44,245) 33,574 Accounts payable and accrued liabilities 28,724 43,549 Vacation payable (2,245) 7,096 Deferred contributions - allocation (28,165) (14,798) Deferred contributions - other (3,506) 1,433 INVESTING ACTIVITIES Purchase of tangible capital assets - (4,721) Proceeds on sale of tangible capital assets 25,750 - FINANCING ACTIVITY Proceeds from investments - 700,000 INCREASE (DECREASE) IN CASH FLOW (325,161) 683,915 CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR 2,550,569 1,866,654 CASH AND CASH EQUIVALENTS - END OF YEAR \$ 2,225,408 \$ 2,550,569 CASH AND CASH EQUIVALENTS CONSIST OF: Cash \$ 195,415 \$ 666,687 | | | | | 163,328 |
| Assets (Note 9) | | | (25,750) | | - |
| Changes in non-cash working capital: Accounts receivable 815 | | | (42,685) | | (42,686) |
| Accounts receivable 815 | | | (262,333) | | (99,178) |
| Accounts receivable 815 | Changes in non-cash working capital: | | | | |
| Prepaid expenses 19,543 Goods and Services Tax recoverable (44,245) 33,574 Accounts payable and accrued liabilities 28,724 43,549 Vacation payable (2,245) 7,096 Deferred contributions - allocation (28,165) (14,798) Deferred contributions - other (3,506) 1,433 (88,578) 87,814 (350,911) (11,364) | | | 815 | | (2,583) |
| Accounts payable and accrued liabilities 28,724 43,549 Vacation payable (2,245) 7,096 Deferred contributions - allocation (28,165) (14,798) (14,791) (14,798) (14,798) (14,798) (14,798) (14,798) (14,798) (14,798) (14,798) (14,798) (14,791) (14,798) (14,791) (14,7 | | | | | 19,543 |
| Vacation payable Deferred contributions - allocation Deferred contributions - other (2,245) (28,165) (14,798) (3,506) 7,096 (14,798) (14,798) (14,708) Investing Activities Purchase of tangible capital assets Purchase of tangible capital assets - (4,721) (4,721) (4,721) Proceeds on sale of tangible capital assets 25,750 - 25,750 - - Proceeds from investments - 700,000 Increase (Decrease) in Cash Flow Cash And Cash Equivalents - Beginning Of Year 2,550,569 1,866,654 Cash And Cash Equivalents - End Of Year \$2,225,408 \$2,550,569 Cash And Cash Equivalents Consist Of: Cash \$195,415 \$666,687 | | | | | |
| Deferred contributions - allocation (28,165) (14,798) (3,506) 1,433 (38,578) (35,506) 1,433 (88,578) (88,578) (350,911) (11,364) (350,911) (11,364) (350,911) (11,364) (350,911) (11,364) (350,911) (11,364) (350,911) (11,364) (350,911) (11,364) (350,911) (11,364) (350,911) (25,750) (2 | | | · | | |
| Deferred contributions - other (3,506) 1,433 (88,578) 87,814 (350,911) (11,364) (11,364 | | | | | |
| (88,578) 87,814 (350,911) (11,364) | | | | | |
| NVESTING ACTIVITIES | | | <u> </u> | | |
| INVESTING ACTIVITIES | | | | | |
| Purchase of tangible capital assets Proceeds on sale of tangible capital assets Proceeds on sale of tangible capital assets 25,750 | | | (350,911) | | (11,364) |
| Proceeds on sale of tangible capital assets 25,750 - 25,750 (4,721) FINANCING ACTIVITY Proceeds from investments - 700,000 INCREASE (DECREASE) IN CASH FLOW (325,161) 683,915 CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR 2,550,569 1,866,654 CASH AND CASH EQUIVALENTS - END OF YEAR \$ 2,225,408 \$ 2,550,569 CASH AND CASH EQUIVALENTS CONSIST OF: Cash \$ 195,415 \$ 666,687 | INVESTING ACTIVITIES | | | | |
| ## Proceeds from investments 1 | | | - | | (4,721) |
| FINANCING ACTIVITY Proceeds from investments - 700,000 INCREASE (DECREASE) IN CASH FLOW CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR CASH AND CASH EQUIVALENTS - END OF YEAR CASH AND CASH EQUIVALENTS - END OF YEAR CASH AND CASH EQUIVALENTS CONSIST OF: Cash Cash \$ 195,415 \$ 666,687 | Proceeds on sale of tangible capital assets | | 25,750 | | - |
| Proceeds from investments - 700,000 - 700,000 INCREASE (DECREASE) IN CASH FLOW (325,161) 683,915 CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR 2,550,569 1,866,654 CASH AND CASH EQUIVALENTS - END OF YEAR \$ 2,225,408 \$ 2,550,569 CASH AND CASH EQUIVALENTS CONSIST OF: Cash \$ 195,415 \$ 666,687 | | _ | 25,750 | | (4,721) |
| Proceeds from investments - 700,000 - 700,000 INCREASE (DECREASE) IN CASH FLOW (325,161) 683,915 CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR 2,550,569 1,866,654 CASH AND CASH EQUIVALENTS - END OF YEAR \$ 2,225,408 \$ 2,550,569 CASH AND CASH EQUIVALENTS CONSIST OF: Cash \$ 195,415 \$ 666,687 | FINANCING ACTIVITY | | | | |
| INCREASE (DECREASE) IN CASH FLOW (325,161) 683,915 CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR 2,550,569 1,866,654 CASH AND CASH EQUIVALENTS - END OF YEAR \$ 2,225,408 \$ 2,550,569 CASH AND CASH EQUIVALENTS CONSIST OF: \$ 195,415 \$ 666,687 | | | - | | 700,000 |
| CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR 2,550,569 1,866,654 CASH AND CASH EQUIVALENTS - END OF YEAR \$ 2,225,408 \$ 2,550,569 CASH AND CASH EQUIVALENTS CONSIST OF: \$ 195,415 \$ 666,687 | | | - | | 700,000 |
| CASH AND CASH EQUIVALENTS - END OF YEAR \$ 2,225,408 \$ 2,550,569 CASH AND CASH EQUIVALENTS CONSIST OF: \$ 195,415 \$ 666,687 | INCREASE (DECREASE) IN CASH FLOW | | (325,161) | | 683,915 |
| CASH AND CASH EQUIVALENTS CONSIST OF: Cash \$ 195,415 \$ 666,687 | CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR | | 2,550,569 | | 1,866,654 |
| Cash \$ 195,415 \$ 666,687 | CASH AND CASH EQUIVALENTS - END OF YEAR | \$ | 2,225,408 | \$ | 2,550,569 |
| Cash \$ 195,415 \$ 666,687 | | | | | |
| | | _ | 405.445 | • | 000.007 |
| Cash equivalents 1,003,002 | | \$ | | \$ | |
| | Casil equivalents | | £,023,333 | | 1,000,002 |
| \$ 2,225,408 \$ 2,550,569 | | \$ | 2,225,408 | \$ | 2,550,569 |

Notes to Financial Statements

Year Ended December 31, 2022

PURPOSE OF THE SYSTEM

Northern Lights Library System (the "Library System") is a government not-for-profit organization that provides services and support to autonomous member libraries to assist them in the provision of comprehensive and efficient library service. The Library System may provide access to library services for residents of supporting municipalities where no library exist.

The Library System was established in 1990. The Library System is exempt from income taxes under section 149(1)(I) of the *Income Tax Act*.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of presentation

The financial statements were prepared in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

(b) Revenue recognition

Northern Lights Library System follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Reimbursement revenue is recognized as revenue when the performance has been completed, or the risks and rewards of the ownership of the asset has been transferred and collection is reasonably assured.

Municipal and library board revenues are based on an approved per capita funding contribution. The funding contribution is approved annually and the population of the various municipalities is provided by the Government of Alberta.

(c) Cash and cash equivalents

Cash and cash equivalents include cash and investments that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These temporary investments have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

(continues)

Notes to Financial Statements

Year Ended December 31, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(d) Tangible capital assets

Tangible capital assets are stated at cost or less accumulated amortization. Contributed tangible capital assets are recorded at fair value at the date of contribution less accumulated amortization. Tangible capital assets are amortized over their estimated useful lives on a straight-line basis at the following rates and methods:

| Buildings | 40 years | straight-line method |
|-------------------------|----------|----------------------|
| Parking lots | 15 years | straight-line method |
| Furniture and equipment | 5 years | straight-line method |
| Computer equipment | 3 years | straight-line method |
| Vehicles | 3 years | straight-line method |

The Library System regularly reviews its tangible capital assets to eliminate obsolete items.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use. No amortization is taken in the year of acquisition.

(e) Measurement uncertainty

The preparation of financial statements in conformity with Canadian public sector accounting standards for government not-for-profit organizations requires management to make estimates and assumption that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amount of revenues and expenses during the reporting period. Significant areas requiring the use of management's estimates include the useful lives of tangible capital assets and the corresponding rates of amortization, recoverability of accounts receivable, and the amount of accrued liabilities. Such estimates are periodically reviewed and any adjustments necessary are reported in the statement of operations in the period they become known. Actual results could differ from these estimates.

(continues)

Notes to Financial Statements

Year Ended December 31, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) Financial instruments

Measurement of financial instruments

The Library System initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instruments.

The Library System subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess of revenue over expenses.

Financial assets measured at amortized cost include cash and cash equivalents and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and vacation payable.

The Library System has no financial assets measured at fair value.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in excess of revenue over expenses. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenue over expenses.

Transaction costs

The Library System recognizes its transaction costs in excess of revenue over expenses in the period incurred. However, the carrying amount of the financial instruments that will not be subsequently measured at fair value is reflected in the transaction costs that are directly attributable to their organization, issuance or assumption.

2. ACCOUNTS RECEIVABLE

| | 2022 | 202 I |
|---|-----------------------|-----------------------|
| Trade receivables Allowance for doubtful accounts | \$ 22,569 (240) | \$ 23,384 (240) |
| | \$ 22,329 | \$ 23,144 |

Notes to Financial Statements

Year Ended December 31, 2022

3. PROVINCIAL GRANTS

| | | 2022 | 2021 |
|--|-----------|--|---|
| Operating grant Rural services grant Indigenous grant Provincial establishment grant | \$ | 832,375 337,736 118,520 5,043 | \$ 831,807 337,782 159,789 20,756 |
| | <u>\$</u> | 1,293,674 | \$ 1,350,134 |

The rural services grant is paid out to the member libraries in the form of transfer payments, described further in Note 6.

4. TANGIBLE CAPITAL ASSETS

| Cost | _ | 2021 Balance | | Additions | | Disposals | 2022 Balance |
|---|----|---|----|--|----|--|---|
| Land Building Parking lot Furniture & equipment Computer equipment Vehicles | \$ | 50,000 2,894,641 81,000 83,109 374,710 265,397 | \$ | - - - - - - | \$ | - - - - - 58,497 | \$ 50,000 2,894,641 81,000 83,109 374,710 206,900 |
| | \$ | 3,748,857 | \$ | - | \$ | 58,497 | \$ 3,690,360 |
| Accumulated Amortization | | 2021 Balance | Α | mortization | Α | ccumulated mortization n Disposals | 2022 Balance |
| Building Parking lot Furniture & equipment Computer equipment Vehicles | \$ | 948,600 37,800 76,740 278,788 222,555 | \$ | 72,366 5,400 6,369 47,174 21,421 | \$ | - - - - 58,497 | \$ 1,020,966 43,200 83,109 325,962 185,479 |
| | \$ | 1,564,483 | \$ | 152,730 | \$ | 58,497 | \$ 1,658,716 |
| Net book value | | | | | | 2022 | 2021 |
| Land Building Parking lot Furniture & equipment Computer equipment Vehicles | | | | | \$ | 50,000 1,873,675 37,800 - 48,748 21,421 | \$ 50,000 1,946,041 43,200 6,369 95,922 42,842 |
| | | | | | \$ | 2,031,644 | \$ 2,184,374 |

Notes to Financial Statements

Year Ended December 31, 2022

5. REIMBURSEMENTS

| | | 2022 | 2021 |
|---|----|-------------------|------------------------|
| Sales of office supplies Services and travel reimbursement | \$ | 104,654 44,861 | \$ 83,117 33,837 |
| | \$ | 149,515 | \$ 116,954 |

6. TRANSFER PAYMENTS

The Library System provides payments to certain member entities on the basis of \$5.55 per capita (2021 - \$5.55). The population of the municipality is based off of the Municipal Affairs Population List, provided by the Government of Alberta. The population of the 17 municipalities that received transfer payments total 61,468 (2021 - 60,092) with a minimum population of 44 individuals (2021 - 44) and a maximum population of 19,578 individuals (2021 - 19,578). The Library System made transfer payments of \$337,725 (2021 - \$335,141) in the the 2022 fiscal year.

7. DEFERRED CONTRIBUTIONS - ALLOCATION

The Library System provides each member library with a book purchase allocation. All purchases by the member libraries are applied against their allotment. The annual change in the regular allocation accounts is reflected on the statement of operations as a change in the deferred contributions allocation.

| | alance, jinning of Year | c purchase location | Books rchased | ce, End Year |
|--------------------|-------------------------------|------------------------|------------------|-----------------|
| Purchase allotment | \$ 121,315 | \$ 381,404 | \$ (409,569) | \$ 93,150 |

The member libraries have outstanding orders of \$NIL (2021 - \$1,818) for books not received as at December 31, 2022. These amounts are reflected in the balance at year end.

NORTHERN LIGHTS LIBRARY SYSTEM Notes to Financial Statements

Year Ended December 31, 2022

8. DEFERRED CONTRIBUTIONS - OTHER

Deferred contributions consists of externally designated funds received by the Library System. The funds are specifically designated for various projects.

| | Balance, eginning of Year | С | ontributions received | Revenue cognized | lance, End of Year |
|---|----------------------------------|----|---------------------------|--|----------------------------------|
| Indigenous project grant Member library restricted funds Myrnam - funds | \$ 286,188 15,819 8,925 | \$ | 118,232 5,449 8,848 | \$ (118,520) (5,176) (12,339) | \$ 285,900 16,092 5,434 |
| | \$ 310,932 | \$ | 132,529 | \$ (136,035) | \$ 307,426 |

The member libraries restricted funds are donations and other funding amounts paid to the individual library members by various arm's length entities or individuals. The member libraries are able to spend the funds as they best see fit.

Notes to Financial Statements

Year Ended December 31, 2022

9. DEFERRED CONTRIBUTIONS - TANGIBLE CAPITAL ASSETS

Deferred contributions - tangible capital assets consists of contributed tangible capital assets and restricted contributions with which tangible capital assets were purchased.

| 2022 | 2021 | |
|-----------|----------------------------------|--|
| 1,101,033 | \$ 1,143,719 | |
| | | |
| 42,685 | 42,686 | |
| 1,058,348 | \$ 1,101,033 | |
| | | |
| 1,058,348 | \$ 1,101,033 | |
| | 1,101,033 42,685 1,058,348 | |

10. RELATED PARTY TRANSACTIONS

The Library System charges its member entities a levy of \$10.46 (2021 - \$10.46) per capita in the municipality of the member entity library. If there is a library board in the municipal area, then the municipality and library board share the funding costs on a 50/50 basis. Total funding from the municipal levies in 2022 totaled \$1,246,047 (2021 - \$1,226,702) and the funding from the library boards levies in 2022 totaled \$604,128 (2021 - \$606,800). The population of the municipality is based off the "Municipal Affairs Population List", provided by the Government of Alberta. The population of the 57 municipalities total 177,471 individuals (2021 - 175,815), with a minimum population of 44 individuals (2021 - 38) and a maximum population of 19,578 individuals (2021 - 20,495).

Total other revenue received from related parties in 2022 totaled \$65,875 (2021 - \$40,373). This was recorded under reimbursement revenue on the Statement of Operations.

Amounts paid to the related parties by the Library System consist of the transfer payments, further described in Note 6.

Amounts owed from related party transactions included in accounts receivable as at December 31, 2022 total \$5,139 (2021 - \$18,365).

The Library System did not owe any amounts to related parties in either the 2022 or 2021 fiscal years.

The deferred contributions allocation described in Note 7 and the other deferred contributions amount described in Note 8 relate to funds that have been received or allocated for the member entities which no corresponding expenses have been incurred yet.

All of the related party transactions were in the normal course of business and were recorded at the exchange value.

Notes to Financial Statements

Year Ended December 31, 2022

11. FINANCIAL INSTRUMENTS

The Library System is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Library System's risk exposure and concentration as of December 31, 2022.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Library System is exposed to credit risk related to the collection of accounts receivable from member entities.

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Library System is exposed to this risk mainly in respect of its receipt of funds from members.

The Library System mitigates this risk by monitoring cash activities and expected outflows through extensive budgeting and maintaining investments that may be converted to cash in the near-term if unexpected cash outflows arise.

(c) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Library System manages exposure through its normal operating and financing activities. The Library System is exposed to interest rate risk primarily through its cash and cash equivalents.

Unless otherwise noted, it is management's opinion that the Library System is not exposed to significant market, currency and other price risks arising from these financial instruments.

NORTHERN LIGHTS LIBRARY SYSTEM Notes to Financial Statements Year Ended December 31, 2022

12. RECONCILIATION OF OPERATING RESULTS TO BUDGET

The Library System compiles a budget on a modified accrual basis. The budget expensed all tangible capital asset purchases rather than including amortization expense. The reconciliation below adjusts excess of revenues over expenses to align with the Library System's budgeting process. It should not be used as a replacement for the Statement of Operations. The Library System budgeted for a \$NIL surplus (2021 - \$19,665 deficit).

| | | 2022 Budget | , | | 2021 Actual | |
|---|----|----------------|----|----------------------------------|----------------|----------------------|
| Excess (deficiency) of revenues over expenses | \$ | _ | \$ | (346,628) | \$ | (219,820) |
| Add: Amortization of tangible capital assets | | - | | 152,730 | | 163,328 |
| Deduct: Purchase of tangible capital assets Amortization of deferred contributions - tangib | le | - | | - | | (4,721) |
| capital assets Deferred allotment carryover Gain on disposal of tangible capital assets | | - - | | (42,685) (36,223) (25,750) | | (42,686) (20,438) |
| , and anythin areas | \$ | | \$ | (298,556) | \$ | (124,337) |