



# Wandering Bard Library Assistant

Temporary, Fulltime

## May 2023

**POSITION TITLE:** Library Assistant  
**DEPARTMENT:** Member Library Services  
**SUPERVISOR:** Member Library Services Manager

*The Northern Lights Library System acknowledges that our workplace is located on the traditional territories of the Treaty 6 First Nations and Métis People.*

## POSITION SUMMARY

Do you have a song in your heart and a bounce in your step? Would you like to spend your summer travelling country roads and meeting new people? Have you every wondered what it would be like to be a real-life Wandering Bard? If this sounds familiar, your D&D fantasy is about to come true!

The Northern Lights Wandering Bard will be responsible for planning and performing a range of summer programs and events for audiences in all age categories (pre-school, middle years, youth, and adult). This is a **remote work position that requires travel**. In this role the Bard will be responsible to plan, prep, schedule program visits, communicate with internal and external library partners and staff, adhere to a modest supply budget, travel to various library locations, perform programs as scheduled, as well as support [Summer Reading Program](#) initiatives, and other projects as needed.

## ABOUT US

At Northern Lights Library System, our libraries offer unlimited possibilities and inspiration to people of all ages to wonder, seek, discover, and share. Our libraries are community hubs that spark and ignite learning, discussion, innovation, and action. We do this by empowering our community and connecting them to ideas and experiences, inspiration, and insight. Serving an area of close to 175,000 people, we treasure our Small-Town Communities, while offering Big City Access.

## QUALIFICATIONS

- High School diploma or GED, minimum
- Undergraduate degree or Library and Information Technology Diploma preferred
- Ability to provide effective customer service
- Excellent communication skills, in both English and French
- Attention to detail



- Effective time management skills
- Excellent computer skills: comfortable learning and teaching new technologies and programs
- Satisfactory Vulnerable Sector Check from the Police Service required prior to hiring
- Valid class 5 drivers license

### **PHYSICAL REQUIREMENTS**

Physical requirements of all library positions include lifting library materials and transit bins, reaching to place materials on shelves, pushing and pulling book carts, and frequent standing, walking, kneeling, bending and exposure to dust.

### **BENEFITS:**

- Salary: \$20.10/hour
- Flexible work environment

### **EMPLOYMENT TERMS**

This is a 16-week term position, requiring daytime travel and the odd evening or weekend shift. Start date is May 14, 2023.

Hours: 35/week

### **HOW TO APPLY**

We thank all who apply, however, only those selected for an interview will be contacted.

Please submit cover letter and resumes before **February 13, 11:59 PM** to the attention of:

### **Jessie Morris**

Member Library Services Manager

Northern Lights Library System

[jmorris@nlls.ab.ca](mailto:jmorris@nlls.ab.ca)