

**Subject:** Weekly Report 2022-02-11  
**Date:** Friday, February 11, 2022 at 2:57:54 PM Mountain Standard Time  
**From:** James MacDonald  
**To:** NLLS Libraries, NLLS Board, Library Board Chairs, Staff-NLLS  
**Attachments:** 2022-02-11-weekly-report.pdf

Hello Board members, Library staff, and friends of Northern Lights Library System.

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone. Their information is at the bottom of this report.

**Important general links/reminders:**

- [Draft Minutes](#) of the November 27, 2021 general board meeting
- [Board orientation package](#) for new Board Members
- Next general board meeting is Friday March 4th (10:00am).

**BOARD**

- Vicky and I met with the following councils this week: Villages of [Marwayne](#), [Irma](#), and [Vilna](#), and [Lamont County](#).
- Vicky and I will meet with the following councils in the coming week: Town of [Morinville](#), County of [Minburn](#), Village of [Ryley](#).
- We have a number of new policies and policy updates out for Board feedback. These were sent out under separate cover. Please review these and provide any feedback before our March 4<sup>th</sup> meeting.

Updates:

- [Whistleblower Policy](#)
- [Board Honoraria and Expenses](#)
- [Policy Making](#)
- [Role of the Board Chair](#)
- [Internet and Computer Usage](#)

New

- [Book Allotment](#)
- [Environmental Policy](#)
- [Non-Participating Municipalities](#)
- [Staff Network Usage Policy](#)

**OPERATIONS**

- Heather Elliot has been working hard on the next iteration of our value statement. It is looking great. Our data superstar Kayla Reddecliff is prepping the 2021 numbers. I hope to take these out to my meetings with the library boards in the coming months.
- The fridge project... we (aka Paul Kosa) installed wheels on it this week and it rolls like a dream. It is not a soapbox racer, nor a Tardis, but it may contain those things someday.
- Network monitoring equipment was installed in Lac La Biche this week to assist us with network enhancements and troubleshooting. We are making concerted efforts toward a better overall network/Internet experience for them and all our members.
- The Executive moved to send the [2022 draft implementation plan](#) for the system forward to the Board with a recommendation to approve. This is a high level overview of what we will focus on this year.

## LIBRARIES

- The winter reading program snow sculpture competition continues to receive votes? Nearly 500 votes thus far! Have you voted? I have my favorites. [Check it out](#). And vote!
- The Tofield [Library Manager Position](#) is up and accepting applications.
- We have completed our Office 365 license upgrades. Thank you all for your assistance there.
- Tracy is reaching out to all our local library boards to get a visit with me on the agenda. I will meet with the Morinville and Vilna Library Boards next week.

## EXECUTIVE COMMITTEE MEMBERS

| NAME                    | ZONE           | EMAIL  | PHONE NUMBER |
|-------------------------|----------------|--|--------------|
| Vicky Lefebvre          | Zone 2 - Chair | <a href="mailto:gillesvicky74@gmail.com">gillesvicky74@gmail.com</a>                 | 780-573-1926 |
| Curtis Schoepp (ML)     | Zone 1         | <a href="mailto:curtisschoepp@gmail.com">curtisschoepp@gmail.com</a>                 | 780-220-4897 |
| Larry Tiedemann         | Zone 1         | <a href="mailto:casperti@telus.net">casperti@telus.net</a>                           | 780-975-0508 |
| Barb Smith (ML)         | Zone 1         | <a href="mailto:bsmith@boylealberta.com">bsmith@boylealberta.com</a>                 | 780-213-0099 |
| Maxine Fodness          | Zone 2         | <a href="mailto:mfodness@county.stpaul.ab.ca">mfodness@county.stpaul.ab.ca</a>       | 780-645-4778 |
| Matthew McLennan        | Zone 3         | <a href="mailto:mmclennan@sturgeoncounty.ca">mmclennan@sturgeoncounty.ca</a>         | 780-974-4713 |
| Dwayne Spicer           | Zone 3         | <a href="mailto:dspicer@redwater.ca">dspicer@redwater.ca</a>                         | 780-942-3519 |
| Jennifer Anheliger (ML) | Zone 3         | <a href="mailto:jennifer.aneliger@morinville.ca">jennifer.aneliger@morinville.ca</a> | 780-340-7296 |
| Leslie Cusack           | Zone 4         | <a href="mailto:div7@county24.com">div7@county24.com</a>                             | 780-787-0600 |
| Josh Crick (ML)         | Zone 2         | <a href="mailto:jcrick@md.bonnyville.ab.ca">jcrick@md.bonnyville.ab.ca</a>           | 780-545-5961 |

ML = Member at Large

## Zones

| Zone 1                    | Zone 2                  | Zone 3             | Zone 4                                   |
|---------------------------|-------------------------|--------------------|--|
| Athabasca County          | City of Cold Lake       | Beaver County      | County of Minburn<br>County of Vermilion |
| S.V. of Bondiss           | County of St. Paul      | Lamont County      | River                                    |
| S.V. of Sunset Beach      | County of Two Hills     | Sturgeon County    | M.D. of Wainwright                       |
| S.V. of Island Lake       | Fishing Lake            | Town of Bon Accord | Town of Vegreville                       |
| S.V. of Island Lake South | Frog Lake               | Town of Bruderheim | Town of Vermilion                        |
| S.V. of Mewatha Beach     | Lac La Biche County     | Town of Gibbons    | Town of Wainwright                       |
| S.V. of West Baptiste     | M.D. of Bonnyville      | Town of Lamont     | Village of Chauvin                       |
| S.V. of Whispering Hills  | S.V. of Pelican Narrows | Town of Morinville | Village of Edgerton                      |
| Smoky Lake County         | Town of Bonnyville      | Town of Mundare    | Village of Innisfree                     |
| Therbid County            | Town of Elk Point       | Town of Redwater   | Village of Irma                          |

Northern County  
Town of Athabasca  
Town of Smoky Lake  
Village of Boyle  
Village of Vilna  
Village of Waskatenau

Town of Elk Point  
Town of St. Paul  
Town of Two Hills  
Village of Myrnam

Town of Redwater  
Town of Tofield  
Town of Viking  
Village of Andrew  
Village of Holden  
Village of Ryley

Village of Hilda  
Village of Kitscoty  
Village of Mannville  
Village of Marwayne  
Village of Paradise Valley

**James MacDonald** MLIS, DAS

**Executive Director** | Northern Lights Library System

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Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.