Subject: Weekly Report 2022-01-28

Date: Friday, January 28, 2022 at 3:15:13 PM Mountain Standard Time

From: James MacDonald

Hello Board members, Library staff, and friends of Northern Lights Library System.

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone. Their information is at the bottom of this report.

Important general links/reminders:

- Draft Minutes of the November 27, 2021 general board meeting
- Board orientation package for new Board Members
- Next general board meeting is Friday March 4th (10:00am).

BOARD

- Did you miss the PLSB board orientation meetings in December? PLSB is offering 2-hour province wide sessions for system board members.
  Sessions will be delivered virtually via Zoom. Please click on the link below for your preferred date to register:
  - Monday, January 31, 2022, from 2:00-4:00 p.m.
  - Wednesday, February 2, 2022, from 7:00-9:00 p.m.
  - Friday, February 4, 2022, from 10:00 a.m.-12:00 p.m.
- DEADLINE TO REGISTER IS TODAY (Friday, Jan 28, 2022) .The Government of Alberta's Community Development Unit is offering a series of free board development webinars. Topics covered in the series include; the responsibilities of Board Chairpersons and Treasurers, legal responsibilities of boards, grant writing and creating a vision and value statement for your organization. To find out more and to register see Government of Alberta - Community Development Unit Events | Eventbrite
- Vicky and I met with the following councils this week: Town of Legal (not currently members), and the City of Cold Lake.
- We are scheduled to meet with Athabasca County, and the Town of Smoky Lake next week.

OPERATIONS

- We have a verbal acceptance for the consultant position we recently posted. A big thank you to the hiring committee for a prompt and well executed search. Stay tuned for the big reveal.
- I met briefly with nearly every one of our staff this week to discuss 2021 performance

- evaluations. I am very pleased with the exceptional work of the NLLS staff.
- Our levy letters are out there. A friendly reminder that we use the 2016 population figures. This works to some municipalities advantage and others disadvantage. If you have questions or concerns feel free to reach out.
- The leadership team attended the ribbon cutting for the new Lloydminster Public Library located in their mall. What a valuable and exciting new space they have. Congratulations to Lloydminster.
- The leadership team completed an intense planning session this week. As we wrap up the 2021 implementation plan we are focused on putting the new goals we've been working on the last few months into the next plan. We have big plans for 2022.

LIBRARIES

- Jessie Morris, our manager of Member Library Services, has been seconded by the Tofield Municipal Library beginning on Monday, January 31st. She will be the interim library director for the next 2 months and assist the board with recruitment, assessment, policy development, and procedure. We are very excited to be able to offer this service to Tofield on a cost recovery basis. Joanne Knysh will step up to cover Jessie's management responsibilities in her absence.
- Your Overdrive econtent just got loads better. TRAC members now have access to Parkland Regional Library System's Overdrive collection. We've sent out emails and social media posts with all the details. Check out this knowledge base article to get all the details.
- We received the 2021 system wide TRAC statistics this week from YRL. I am still exploring the numbers but they are very encouraging. Consider our Overdrive econtent stats, The number of support/help questions from our patrons are down 22% but the usage is up 12%. It looks like patrons are learning to use the system and in fact using it. We circulated more than 115 thousand titles through Overdrive in 2021. That is awesome!

EXECUTIVE COMMITTEE MEMBERS

NAME	ZONE	EMAIL	PHONE NUMI
Vicky Lefebvre	Zone 2 - Chair	gillesvicky74@gmail.com	780-573-1926
Curtis Schoepp (ML)	Zone 1	curtisschoepp@gmail.com	780-220-4897
Larry Tiedemann	Zone 1	casperti@telus.net	780-975-0508
Barb Smith (ML)	Zone 1	bsmith@boylealberta.com	780-213-0099
Maxine Fodness	Zone 2	mfodness@county.stpaul.ab.ca	780-645-4778
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Jennifer Anheliger (ML)	Zone 3	jennifer.anheliger@morinville.ca	780-340-7296
Leslie Cusack	Zone 4	div7@county24.com	780-787-0600
Josh Crick (ML)	Zone 2	jcrick@md.bonnyville.ab.ca	780-545-5961

Zones

Zone 1	Zone 2	Zone 3	Zone 4
Athabasca County	City of Cold Lake	Beaver County	County of Minburn
			County of Vermilion River
S.V. of Bondiss	County of St. Paul	Lamont County	M.D. of Wainwright
S.V. of Sunset Beach	County of Two Hills	Sturgeon County	Town of Vegreville
S.V. of Island Lake	Fishing Lake	Town of Bon Accord	Town of Vermilion
S.V. of Island Lake South	Frog Lake	Town of Bruderheim	Town of Wainwright
S.V. of Mewatha Beach	Lac La Biche County	Town of Gibbons	Village of Chauvin
S.V. of West Baptiste	M.D. of Bonnyville	Town of Lamont	Village of Edgerton
S.V. of Whispering Hills	S.V. of Pelican Narrows	Town of Morinville	Village of Innisfree
Smoky Lake County	Town of Bonnyville	Town of Mundare	Village of Irma
Thorhild County	Town of Elk Point	Town of Redwater	Village of Kitscoty
Town of Athabasca	Town of St. Paul	Town of Tofield	Village of Mannville
Town of Smoky Lake	Town of Two Hills	Town of Viking	Village of Marwayne
Village of Boyle	Village of Myrnam	Village of Andrew	Village of Paradise Valley
Village of Vilna		Village of Holden	
Village of Waskatenau		Village of Ryley	

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Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.