



5615 48 Street
Elk Point, Alberta T0A 1A0



Tel: 780.724.2596
Toll Free: 1 (800) 561-0387
Fax: 780.724.2597



Email: info@nlls.ab.ca
Web: www.nlls.ab.ca



ABOUT US

Northern Lights Library System (NLLS) serves 48 member public libraries in Northeast Alberta. Our services range from the provision of a sophisticated digital network to library material delivery and professional consulting. Our staff of 24 strive to provide professional library services to all our members and enhance the many communities we serve.

A position at Northern Lights Library System in Elk Point, Alberta, brings you the opportunity to positively impact 54 municipalities and 10 First Nations communities and Métis Settlements. Meaningful work made better by the lack of a long commute; instead of being stuck in traffic, get to work within minutes. Time, the most valuable resource, is back in your control. Enjoy a more relaxed way of life and take advantage of your proximity to trails, lakes, wildlife, and outdoor hobbies. Choose between an acreage's quiet beauty or stay in a town where everything is just a short walk or a quick drive away. Enjoy community spirit and connectedness by participating in wholesome local community events. Find a hub of local economic activity and amenities - local businesses, banks, grocery store, library, school, hospital, and pharmacy. Within the region of Northern Lights Library System, you will discover that you are surrounded by the equally engaging towns of St. Paul, Bonnyville, and Vermilion that offer an expansive range of shopping choices, medical services, dining, social activities, and more. Seek novel experiences to pursue a life well lived away from the high cost of living and the city's hustle and bustle.

POSITION

The Web Development Specialist reports to the Technology Services and Infrastructure (TSI) Manager, and is an integral part of our TSI team. This position is focused on the development of Northern Lights Library System's web presence and ensures we are meeting the needs of our members in that space.

Northern Lights Library System hosts its own website, and websites for each of its member libraries (48). This position is critical to the maintenance, evaluation, enhancement, and development of these sites. Each of our member libraries are autonomous and are responsible for the upkeep and development of their websites. However, the Web Development Specialist works to educate member library staff on best practices in website design and maintenance; assists members with the development of their site and ensures a web presence for each member library that meets the needs of their community. The position employs sound user experience and usability design principles, and works to create an optimal online experience for our context. An enormous amount of our library resources are delivered electronically and our websites are the starting platform to access those resources. The Web Content Specialist plays an integral role in ensuring our member libraries can deliver exceptional library services.

CORE COMPETENCIES

The successful candidate will:





NORTHERN LIGHTS LIBRARY SYSTEM

5615 48 Street
Elk Point, Alberta T0A 1A0



Tel: 780.724.2596
Toll Free: 1 (800) 561- 0387
Fax: 780.724.2597



Email: info@nlls.ab.ca
Web: www.nlls.ab.ca



- have a thorough understanding of web design principles, user experience design, and principles of web usability
- be proficient in HTML/XML and CSS
- have excellent customer service skills
- be passionate about web design and web technologies
- be proficient in explaining complicated technical procedures to those less passionate
- be a library user and have an acute interest in the success of public libraries
- may have knowledge in other scripting and programming languages (i.e. PHP, Javascript)
- understand and can apply principles of search engine optimization (SEO)
- have above average verbal and written communication skills
- experienced with web analytics tools such as Google Analytics
- be an engaging trainer both one-on-one and in group settings

QUALIFICATION

- A web development diploma or certificate from an accredited institution
- A library technical diploma is an asset
- 2+ years experience
- Demonstrated portfolio of web design and development

COMPENSATION

This is a full-time position with a salary range of \$47,728 to \$58,670. Salary will be commensurate with experience, skill, and qualifications. We offer a competitive benefits package.

APPLY

Interested parties may direct inquiries, resume and cover letter, to James MacDonald, Executive Director, Northern Lights Library System: jmacdonald@nlls.ab.ca

Northern Lights Library System is an equal opportunity employer, celebrates diversity, and strives to ensure our staff reflect the diverse communities we serve.