



MEETING INFORMATION

Date: November 9, 2020

Time: 9:09am

Attendees via Zoom: Vicky Lefebvre Warren Griffin, Jill McLuckie, Larry Tiedemann, Cyndy Heslin, Barbara Smith, Craig Lukinuk, Debra McQuinn, Terri Hampson, Jodi Dahlgren and Dr. Margaret Law

Absent: Karen Shaw

PREPARATION FOR MEETING

Please Read:

Oct 19, 2020 Meeting Minutes

AGENDA ITEMS

1. Approval to Agenda **M1** Cyndy Heslin motions to accept the agenda as presented, all in favor, motion carried.
2. Approval of Previous Minutes **M2** Barbara Smith motion to approve the meeting minutes of October 19, 2020, all in favor, motion carried.

Debra McQuinn joined the meeting at 9:12am

3. Organization Review process – Dr. Margaret Law
4. POS Committee – update **M3** – Craig Lukinuk motions to accept the NLLS Plan of Service and distribute it as discussed, all in favor, motion carried.
5. LMC Report – nothing to report
6. Interim Acting Director Report
 - a. Financials **M4** Cyndy Heslin motions to accept the financials as presented, all in favor, motion carried.

Jill McLuckie left the meeting at 10:12am

7. Frog Lake Library Board –update – **M5** motions to accept for information, all in favor, motion carried. Present information to General Board.

Jill McLuckie returned to the meeting at 10:53am

Jodi Dahlgren left the meeting at 10:57am

8. Closed Session – Personnel **M6** Cyndy Heslin motions to go into closed session at 10:58am, all in favor, motion carried.
 - a. MLIS update – Terri
 - b. Staffing update – Terri

M7 Warren Griffin motions to come out of closed session at 11:21am, all in favor, motion carried.

Terri Hampson left the meeting at 11:22am and did not return

Closed Session – Personnel – No Terri **M8** Debra McQuinn motions to go into closed session at 11:22am, all in favor, motion carried.

M9 Barbara Smith motions to come out of closed session at 11:37am, all in favor, motion carried.

M10 Craig Lukinuk to reschedule special executive meeting for November 9, 2020 to commence at 1:30 p.m. for voting members of the Executive only, all in favor, motion carried.

ACTION ITEMS FROM PREVIOUS MEETING

1. Quote for building insulation – Terri – tabled to spring 2021
2. NLLS Video – what do we do – Terri – **M11** Barbara Smith motions to approve the usage and distribute as discussed, all in favor, motions carried.
3. Headhunters follow up – deferred until org review complete – Vicky
4. Executive Director Review form revision – Vicky – defer
5. Vicky to send zip folder in separate email to Executive Committee for response. – Vicky – Completed
6. ALLB bandwidth – Terri/Kelly
7. Email to CAO's reminding the General Board Meeting is Fri Nov 20, 2020 – regarding giving a consideration to vote at the meeting for Fri or Sat meetings going forward, along with reminder the Organizational meeting appointment. – Terri – Completed
8. Entering into agreement with Dr. Margaret Law for the NLLS Organizational review. – Terri-completed
9. Send out USB to CAO for Municipal Board Members, and future USB updates to the Library located closest to the Board member. – Terri – in progress

NEW ACTION ITEMS

1. Send out POS 2021-2023 to the General Board for feedback and review. – Terri
2. Follow up with Town of Legal and other municipalities for membership conversation –Terri
3. Share NLLS Video at the Board Meeting – Vicky
4. Letter of Thanks to Chamber of Commerce on behalf of Board Chair for the partnerships.
5. Executive members are asked to volunteer to step forward as mentors for board members. Barb Smith has volunteered.

Adjournment of the Meeting: **M12** Debra McQuinn motions to adjourn the meeting at 11:45am, all in favor, motion carried.