



**Executive Committee Agenda
October 3, 2016
5:00 pm**

1. Call to Order
2. Additions to Agenda
3. Approval of Minutes from September 17, 2016
4. Executive Director's report
 - Update on financials (bank account update)
 - Vehicle
 - Exercise equipment
5. Chairman's Report
 - Policy Committee Update
6. Adjournment

Next meeting will be held:

November 5, 2016 at 8:00 am

**Executive Committee Meeting
October 3, 2016
Meeting Minutes**

Present: Arnold Hanson, Laurent Amyotte, Dianne Ross, Jim Cheverie, Vicky Lefebvre

Regrets: Stephen Dafoe, Wayne Bokenfohr, Pat Gordeyko

Guest: Maureen Penn

Staff: Julie Walker, Colette Poitras, Kelly McGrath, Terri Hampson, Heather Elliott, Tracy Paradis

1. Meeting called to order at 5:19 p.m.
2. Additions to Agenda – 5b. LAA Update, 5c. In-Camera – **Motion to approve the agenda as amended – Jim Cheverie – Carried.**
3. Minutes of September 17 – **Motion to approve the minutes of September 17, 2016 as presented – Laurent Amyotte – Carried.**
4. Executive Director's Report
 - a. Financials
 - no report this meeting
 - closed bank accounts at Servus Credit Union (\$24,000 commons shares are still remaining with them)
 - unable to close credit card with them yet; looking into it
 - \$600,000 investment account with ATB
 - b. Vehicles
 - purchase 2016 Dodge Journey for \$33,962
 - spoke with Denham Chrysler cargo van will be ready by end of October
 - received a \$9,000 discount on van for all the issues
 - c. Exercise Equipment
 - Motion to purchase exercise equipment for office – Dianne Ross – Carried.**

New Board in November – need to promote engagement and involvement
There will be an in-service on November 19 for new Board members

Colette was quoted in press releases and in the news for the Indigenous Population Initiative
She will be attending a conference in Ontario on November 5 on Truth & Reconciliation
Colette was asked to present a panel discussion at the Jasper Conference 2017 on this topic
Press releases should be forwarded to Board, Libraries and put in the Aurora

Budget

- There were changes in I.T. Department, as well as salary changes
- Contracts & Vendor Services were made equal across the years
- Budget still has capital and building reserves

If anyone (Executive Committee or Staff) have any concerns or questions get back to Terri ASAP.
The report needs to be sent to the Board two weeks prior to November 5 meeting.

Motion to accept the Executive Director's report as presented – Jim Cheverie – Carried.

5. Chairman's Report

a. Policy Committee Update

- Next meeting scheduled for October 24

b. LAA Update – Maureen

- September minutes were reviewed, and wants to clarify that LAA and ALTA are working together nicely.

- LAC in Jasper is April 27-30

c. In-Camera – 6:15 pm (Personnel)

Motion to move into camera – Dianne Ross – Carried.

Out of Camera – 6:25 pm

Motion to come out of camera – Jim Cheverie – Carried.

Need to find the agreement between Town of Elk Point & County of St. Paul between Allied Arts and NLLS.

6. **Motion to adjourn at 6:40 pm – Laurent Amyotte – Carried.**