



Northern Lights Library System  
Board Meeting  
February 29, 2020  
Approved Meeting minutes

**Present**

Amyotte, Laurent & Fodness, Maxine (alt.) - County of St. Paul  
Anheliger, Jennifer & Dafoe, Stephen (alt.) - Town of Morinville  
Bruce, Barry - Beaver County  
Diduck, David - Lamont County  
Foley, Bob - Town of Wainwright  
Griffin, Warren - Athabasca County (Vice-Chair)  
Jubenville, Marc - M.D. of Bonnyville  
Krahulec, Julie - Village of Waskatenau  
Lukinuk, Craig - Smoky Lake County  
McLuckie, Jill (via ZOOM) - Village of Mannville  
Millante, Jaycynth - Town of Gibbons  
Noel, Norm & deMoissac, Tyson (alt.) - Town of St. Paul  
Oudshoorn, Will - Village of Innisfree  
Rajoo, Sonny - Town of Two Hills  
Saskiw, Dianne - County of Two Hills  
Smith, Barbara - Village of Boyle  
Storoschuk, Lorna - Town of Bonnyville  
Tiedemann, Larry - S.V. of Mewatha Beach

Andersen, Ryley (alt.) - M.D. of Wainwright  
Brown, Cathy - Town of Toffield  
Coubrough, Doug - Village of Irma  
Dorosh, Les - Town of Redwater  
Frank, Daryl - Village of Kitscoty  
Heslin, Cyndy - Village of Ryley  
Konieczny, Roger (alt.) - County of Minburn  
Lefebvre, Vicky - City of Cold Lake (Chair)  
Marusiak, Steven (alt.) - Village of Holden  
McQuinn, Debra - Town of Elk Point  
Morton, Melody - Town of Smoky Lake  
Olechow, Wayne - Town of Bruderheim  
Reid, Tom - Village of Edgerton  
Rudolf, Donna - Village of Myrnam  
Shaw, Karen - Sturgeon County  
Stelmaschuk, Jason - County of Vermilion River  
Thompson, Justin - Town of Vermilion

**Regrets**

Arnold, Mary - Village of Paradise Valley  
Binder, Duncan - S.V. of Island Lake  
Harvey, Al - Town of Lamont  
Lupul, Sheila - Village of Andrew

Berry, David - Town of Vegreville  
Gramlich, Val - Village of Chauvin  
Lawrence, Tara - Village of Marwayne  
Sabo, Lillian - Town of Mundare

**Absent**

Acres, Judy - Town of Viking  
Cherniwchan, Tannia - Town of Athabasca  
Hursin, Amelia (Myn) - S.V. of West Baptiste  
May, Tanya - Town of Bon Accord  
Smith, Ina - S.V. of Pelican Narrows  
Tomaszyk, Ed - S.V. of Bondiss, Sunset Beach

Beniuk, Darlene - Lac La Biche County  
Filipchuk, Richard - Thorhild County  
Irving, Dennis - S.V. of Whispering Hills  
Romanko, Don - Village of Vilna  
Tarrant, Thomas - S.V. Island Lake South

**Guests**

Anheliger, Jennifer - ALTA Rep.  
DeSousa, Jordan & Anderson, Kerry - PLSB

Dahlgren, Jodi - LMC

**Staff**

Hampson, Terri - Finance Officer  
McGrath, Kelly - I.T. Manager  
Scott, Anna - Public Services Manager  
Walker, Julie - Executive Director

Knifton, Amy - Bibliographic Manager  
Paradis, Tracy - Administrative Assistant/Recording Secretary

1. Call to order – Meeting called to order at 10:01 a.m.
2. Introductions
3. Acknowledge of Treaty 6 and Land of the Metis  
- Vicky Lefebvre
4. Adoption of Agenda  
- move 6.4 Auditor's Report to 6.1  
- add 6.7 Annual Reports (Myrnam, Edmonton Garrison, NLLS)

**APPENDIX I**

**2020/02/29-01 Motion to accept the amended agenda – Karen Shaw – carried**

**APPENDIX II**

5. Minutes of November 23, 2019  
**2020/02/29-02 Motion to approve the minutes of November 23, 2019 – Jason Stelmaschuk – carried**

6. For information

1. Auditor's Report (Jeff Alliston, Metrix Group)

APPENDIX III

**2020/02/29-03 Motion to accept Auditor's Report – Cyndy Heslin – carried**

2. PLSB Report – Jordan DeSousa/Kerry Anderson

APPENDIX IV

- stable provincial funding for libraries and libraries systems
- ILL – OCLC Relais replaces VDX
- Government courier – government courier coming to an end, only 11 delivery nodes will remain on government courier (NLLS is included); fully implemented by October 2020
- Board Basics Workshops – Lamont Saturday, March 14; Red Deer Saturday, March 21; geared towards municipalities
- NLLS Plan of Service due at the end of this year; will be happy to support us in completing
- will do one-on-one board orientations, which is more personal
- will be accepting 2019/2020 nominees, so libraries will not have to reapply for 2019; although they will be unable to compensate the cost of attendance to ALC

**2020/02/29-04 Motion to accept PLSB Report as information – Debra McQuinn - carried**

3. LMC Report – Jodi Dahlgren

APPENDIX V

- Vicky to review the LMC 9-page report and follow up

**2020/02/29-05 Motion to accept the LMC report as information – Will Oudshoorn – carried**

4. ALTA Report – Jennifer Anheliger

APPENDIX VI

- Trustee handbook is ready to go, will be available only as a PDF on the website
- nomination forms available for ALTA awards, to be presented at ALC in Jasper

**2020/02/29-06 Motion to accept the ALTA Report as information – Les Dorosh – carried**

5. Executive Director Report – Julie Walker

APPENDIX VII

- need to set up a Plan of Service Committee (one person from each zone); an email for consideration will be sent out requesting an interest
- due to cancellation of government courier NLLS requires another van for delivery
- request by the floor to provide a business case in future, prior to being asked to vote on purchase items
- ILL - PLSB reps were made aware of costs to our system from cancelling government courier (est. \$167,000)  
question from the floor – PLSB felt 6 months notice was sufficient time for the cancellation of service, when queried about timelines (when mentioned timelines were tight for planning and only the 11 nodes will be continuing until October). They hope to have a best practice out in May with new model to identify and assist.
- Relais - when asked why directors made decisions to not use different work around for Relais, it was confirmed by PLSB that it would require all patron records (approx. 337,000) to be manually uploaded into the program. We still have the ability to work with our own, in our consortium (requests for the University to go to PLSB).

**2020/02/29-07 Motion for Northern Lights Library System to purchase a new delivery van up to a value of \$40,000 – Lorna Storoschuk - carried**

**2020/02/29-08 Motion to accept the Executive Director Report as information – Barbara Smith – carried**



6. Board Chair Report – Vicky Lefebvre

APPENDIX VIII

- future board meeting dates: May 23, 2020 (AGM); August 29, 2020; November 28, 2020 and February 27, 2021
- will email out

**2020/02/29-09 Motion to accept the Board Chair Report as information – Karen Shaw – carried**

7. Annual Reports

APPENDIX IX

**2020/02/29-10 Motion to accept NLLS Annual Report – Cyndy Heslin – carried**

**2020/02/29-11 Motion to accept Myrnam Annual Report – Norm Noel – carried**

**2020/02/29-12 Motion to accept Edmonton Garrison Annual Report – Justin Thompson – carried**

8. Adjournment

**2020/02/29-13 Motion to adjourn at 11:46 a.m. – Barbara Smith – carried**

Next regular Board Meeting and AGM May 23, 2020 at 10:00 a.m.

Zones 2 and 4 will need to be ready to have new representatives elected at the next meeting.

An email reminder will be sent to members of the zones.

